



# Exploring SAP S/4HANA Cloud

## 2308 SAP MM: Streamlining Material Management



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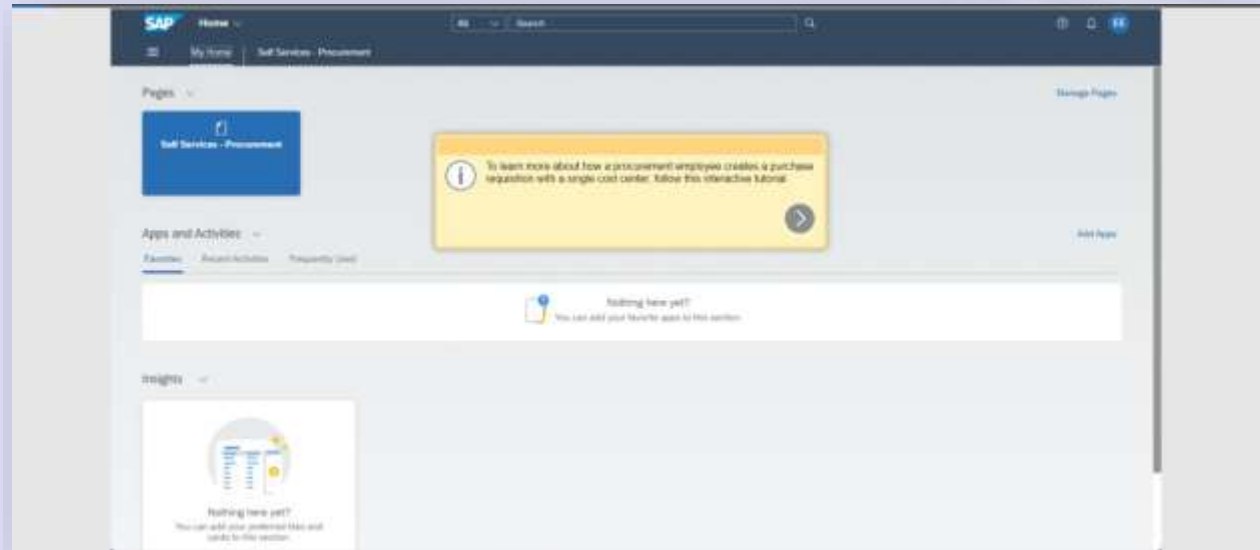
Corporate Training || Classroom Training || Outsourcing



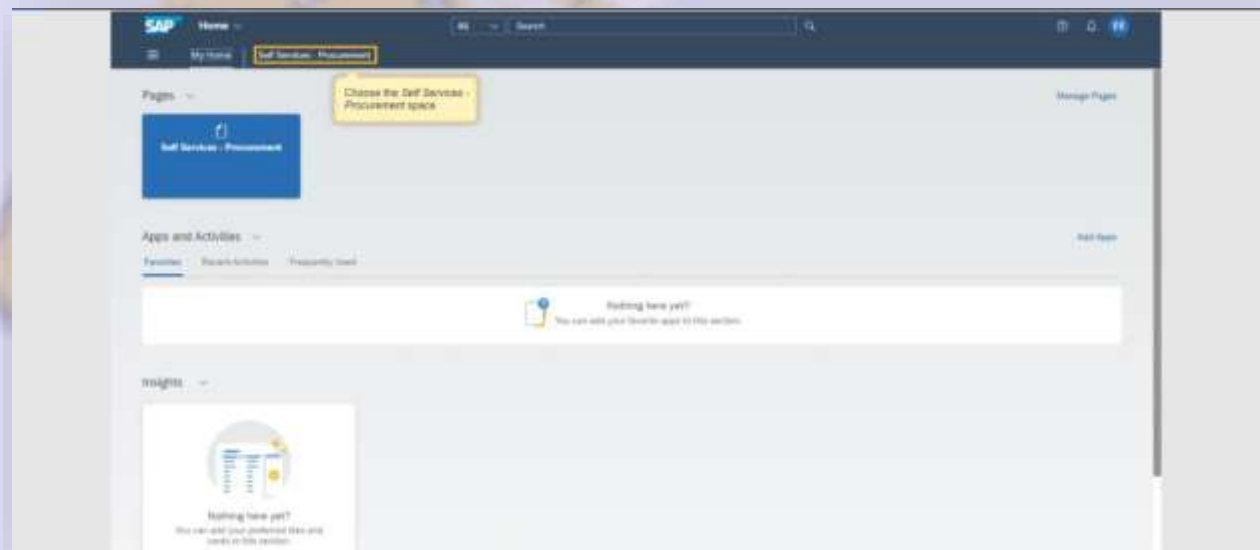
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## SAP S/4HANA Cloud 2308

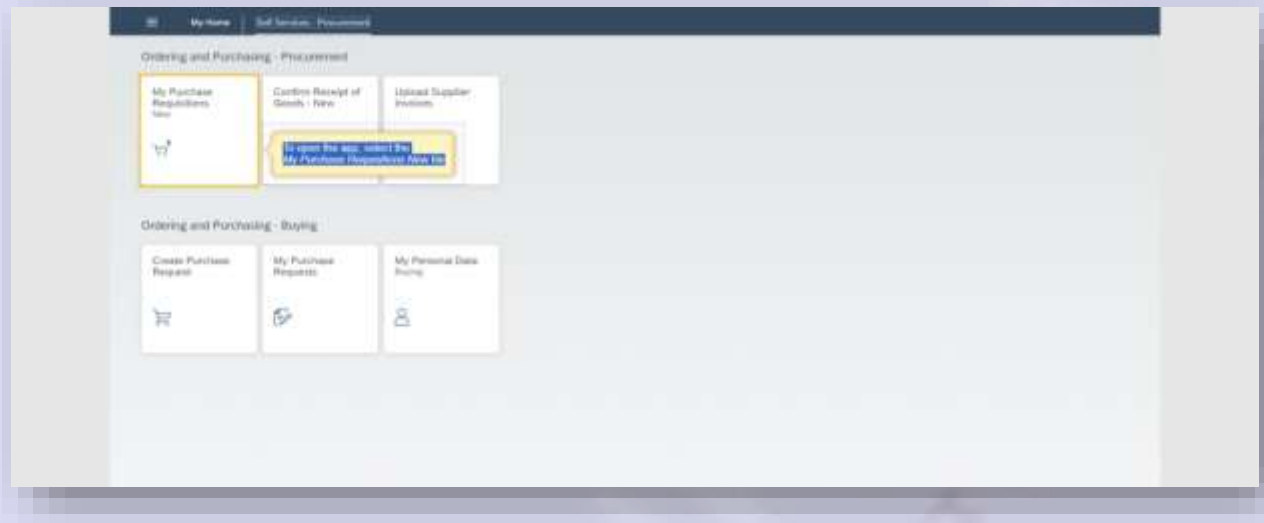
### SAP MM - Creating Purchase Requisitions with Single Cost Centers



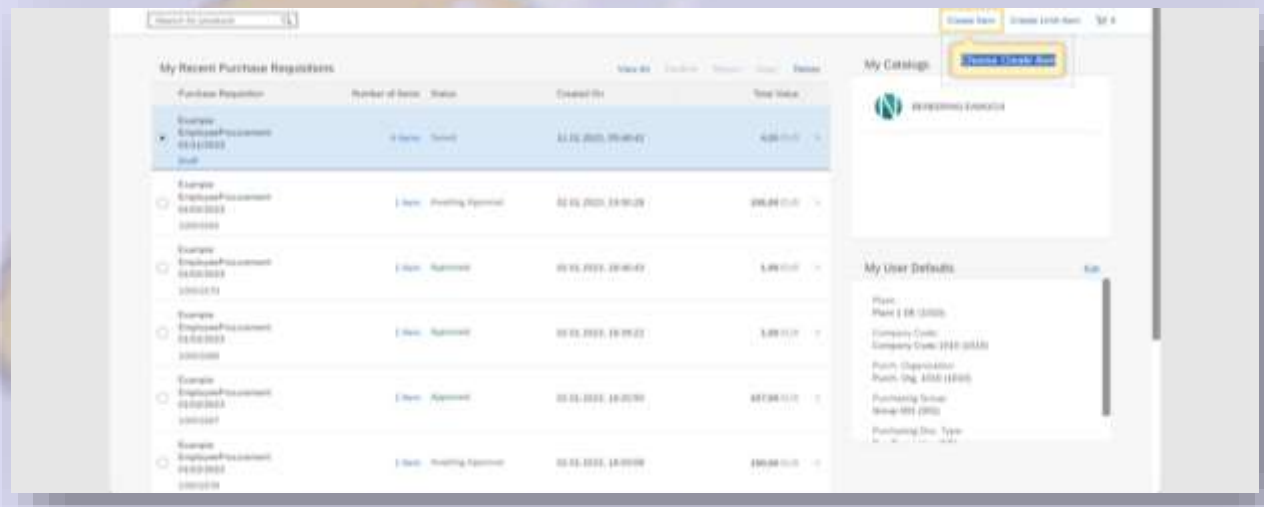
Choose the *Self Services - Procurement* space.

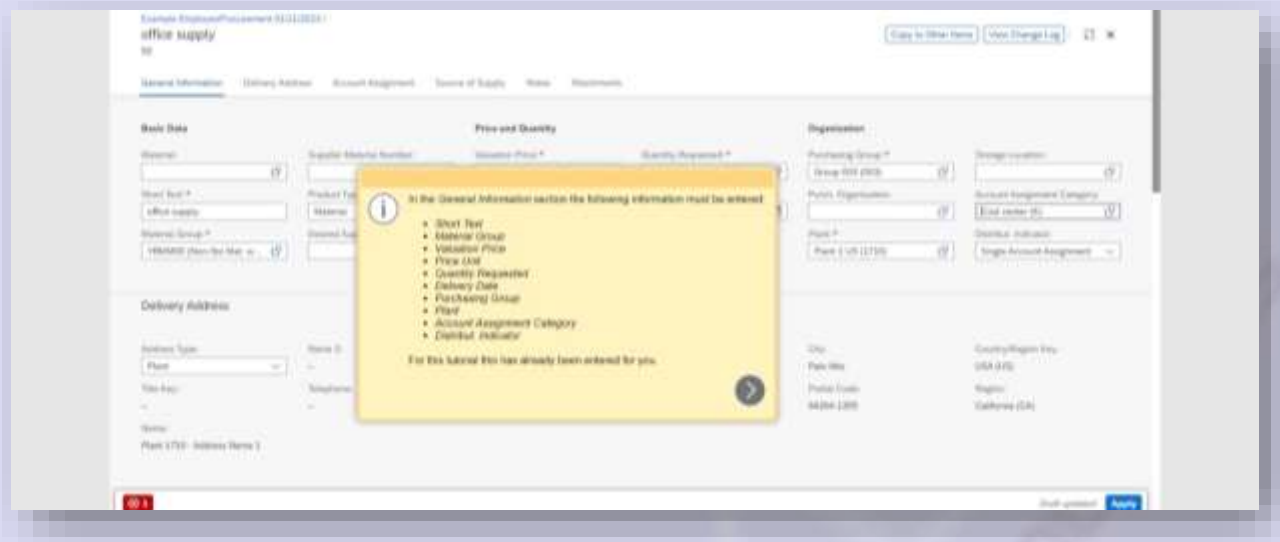


To open the app, select the *My Purchase Requisitions New* tile

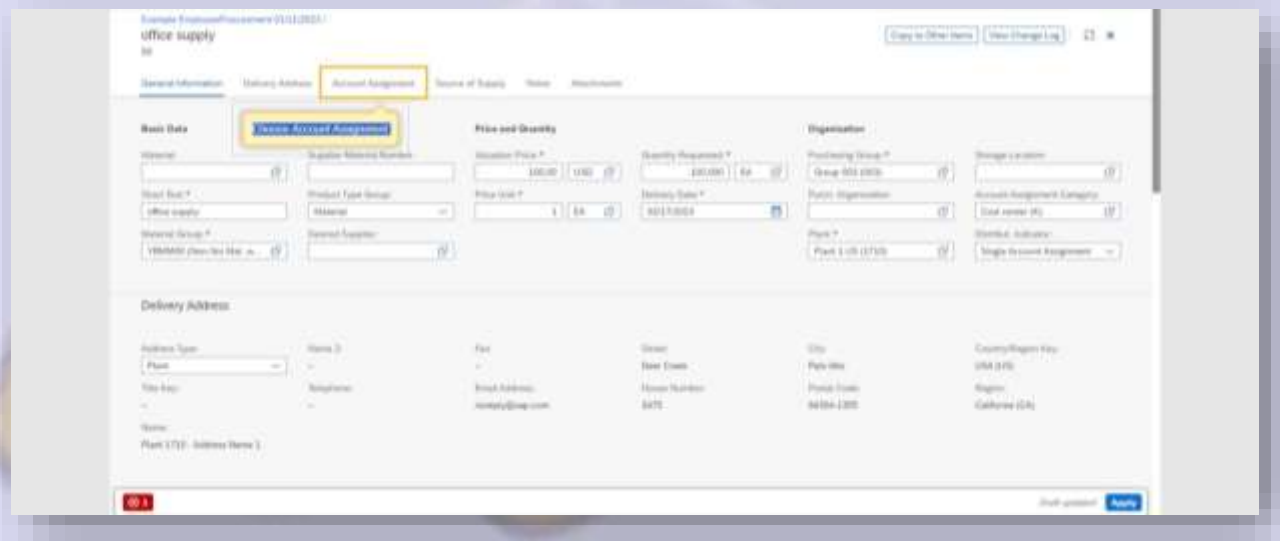


Choose *Create Item*

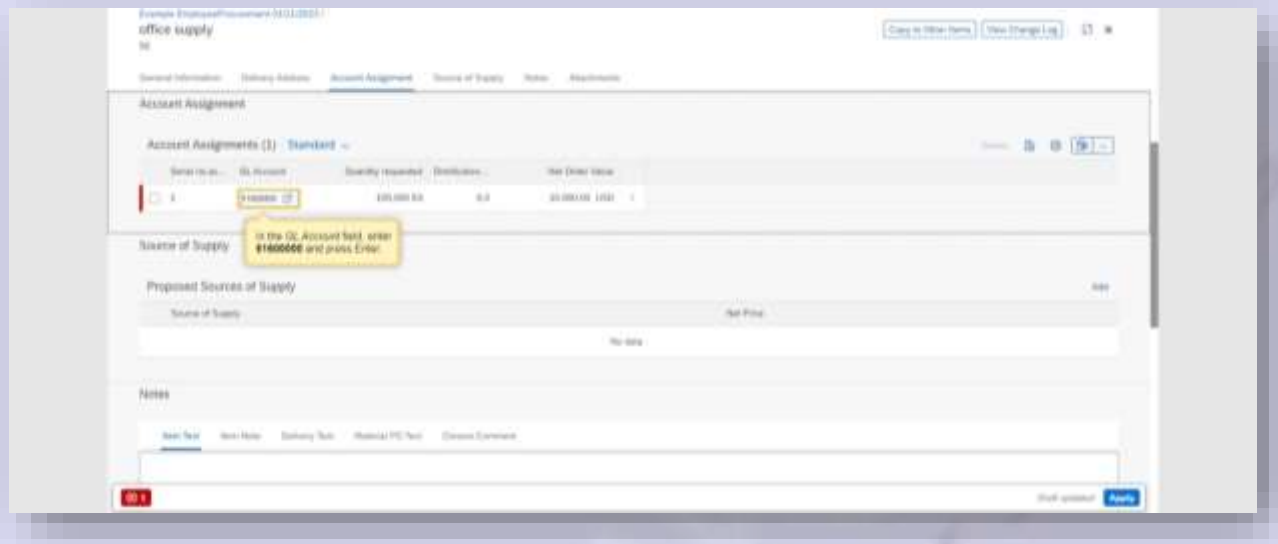




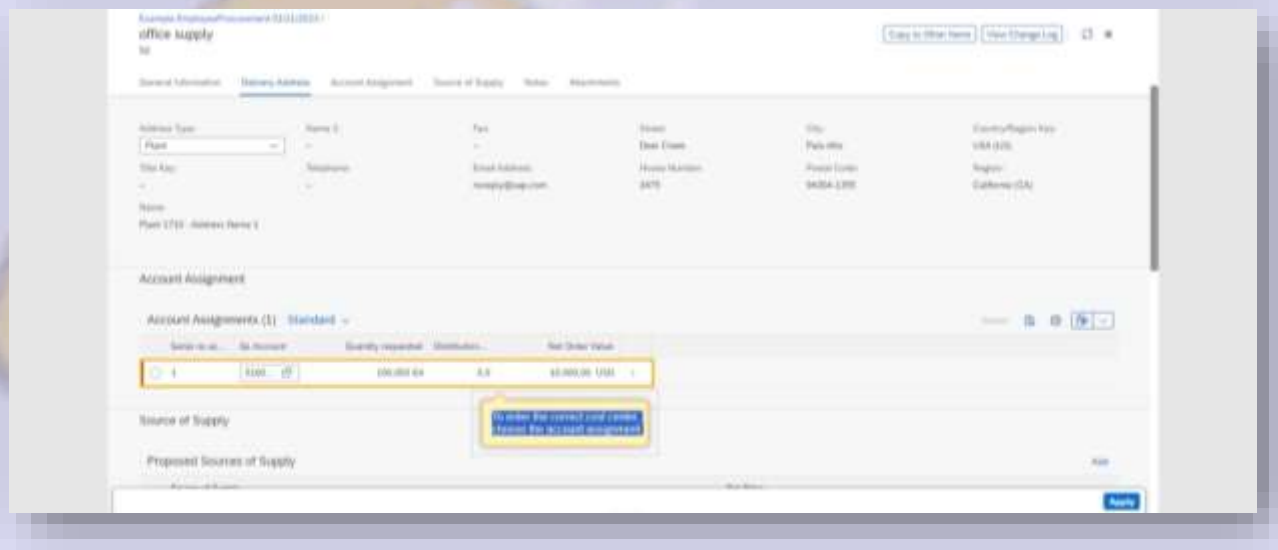
Choose *Account Assignment*.



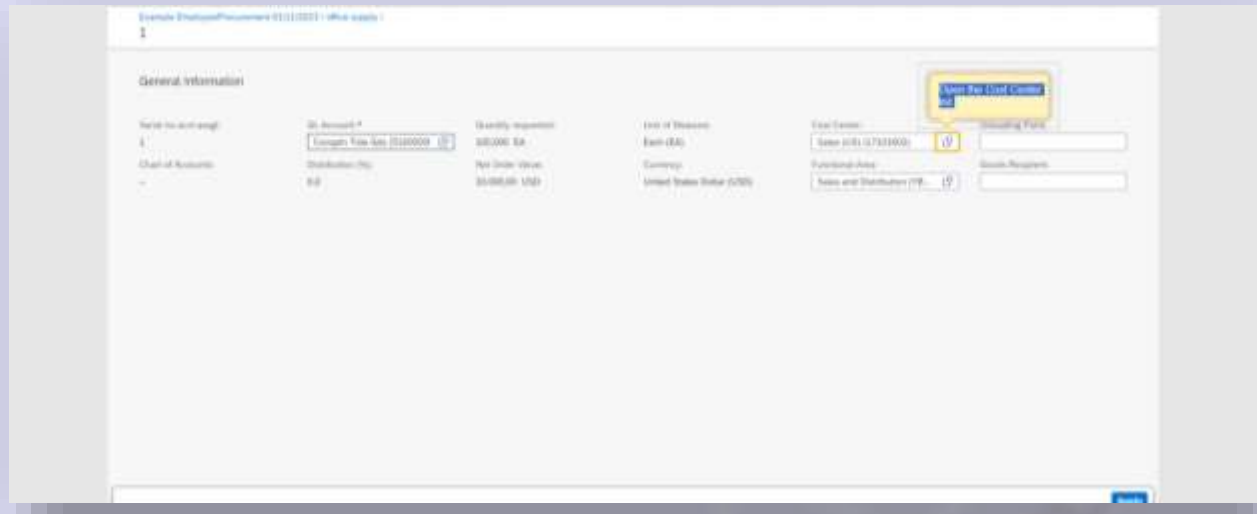
In the *GL Account* field, enter **51600000** and press Enter.



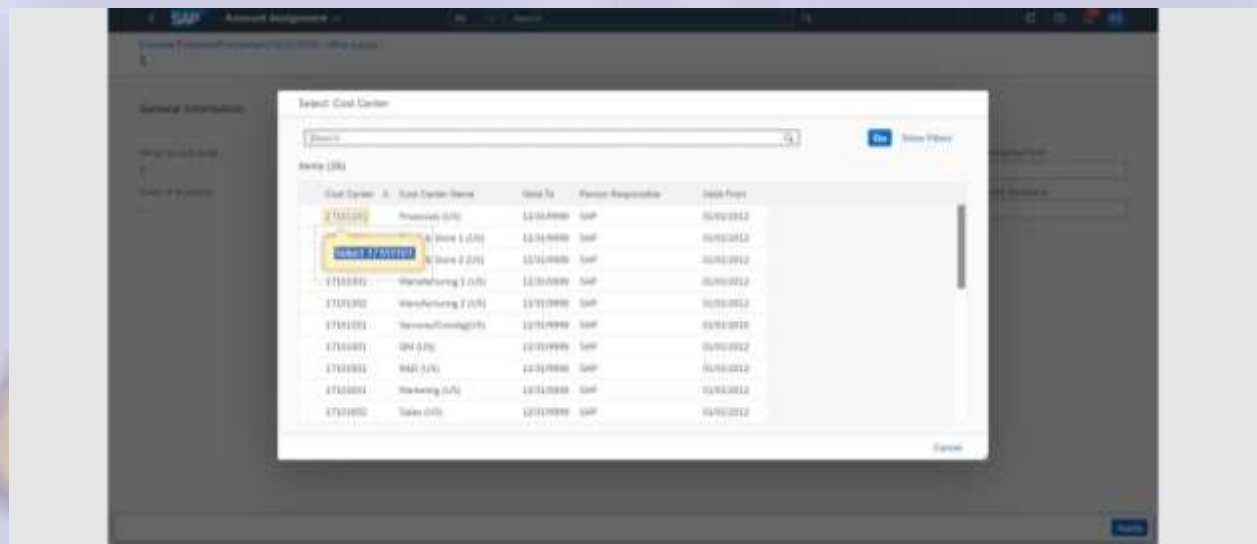
To enter the correct cost center, choose the account assignment.



Open the *Cost Center* list.



Select 17101101.



## Choose *Apply*

Example EmployeeProcurement 01/11/2023 - office supply

1

**General Information**

Billing Account: 1  
 GL Account: Company Total July 2023  
 Quantity requested: 20,000 EA  
 Unit of Measure: Each (EA)  
 Currency: United States Dollar (USD)  
 Stock Location: Warehouse 001 (17181001)  
 Distribution Type: Stock and Distribution (7E)  
 Shipping Point:   
 Goods Receipt:

## Choose *Source of Supply*

Standard

Example EmployeeProcurement 01/11/2023

**Service Information**

**Item Data**  
 Description: Example EmployeeProcurement 01/11/2023  
 Created On: 01/11/2023, 10:49:41 AM  
 Requested By: Example EmployeeProcurement 01/11/2023

**Notes**

Header Note

**Account Assignment**

Account Assignments (1) Standard

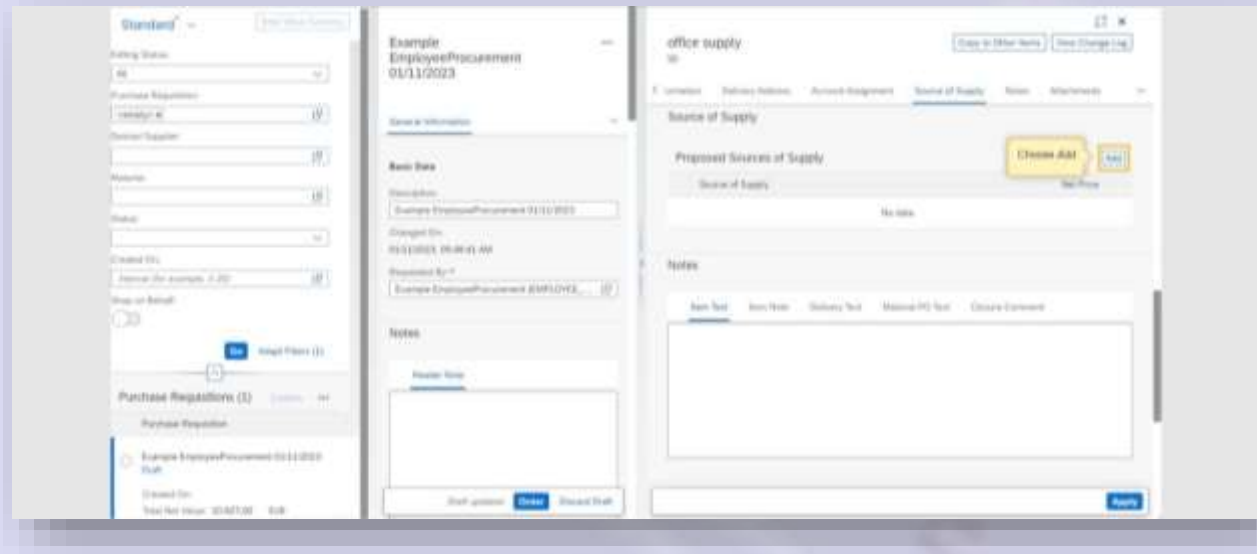
Item	GL Account	Quantity requested	Distribution
1	Company Total July 2023	20,000 EA	7E
Net Order Value: 10,000.00 USD			

**Source of Supply**

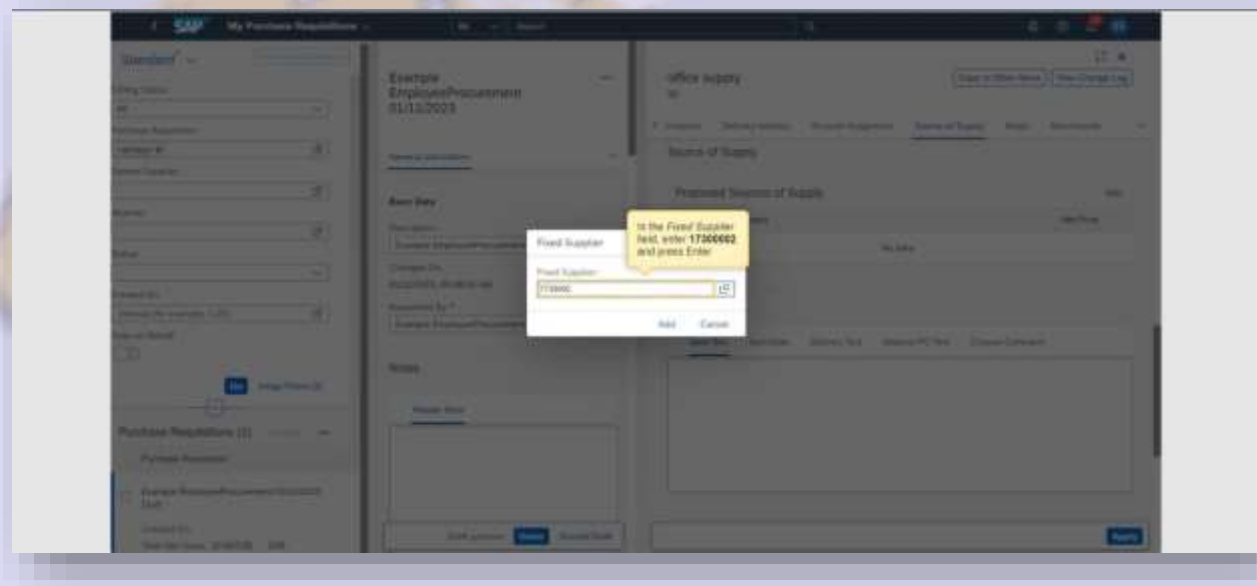
Proposed Sources of Supply

Source of Supply	Net Price
No data	

Choose *Add*

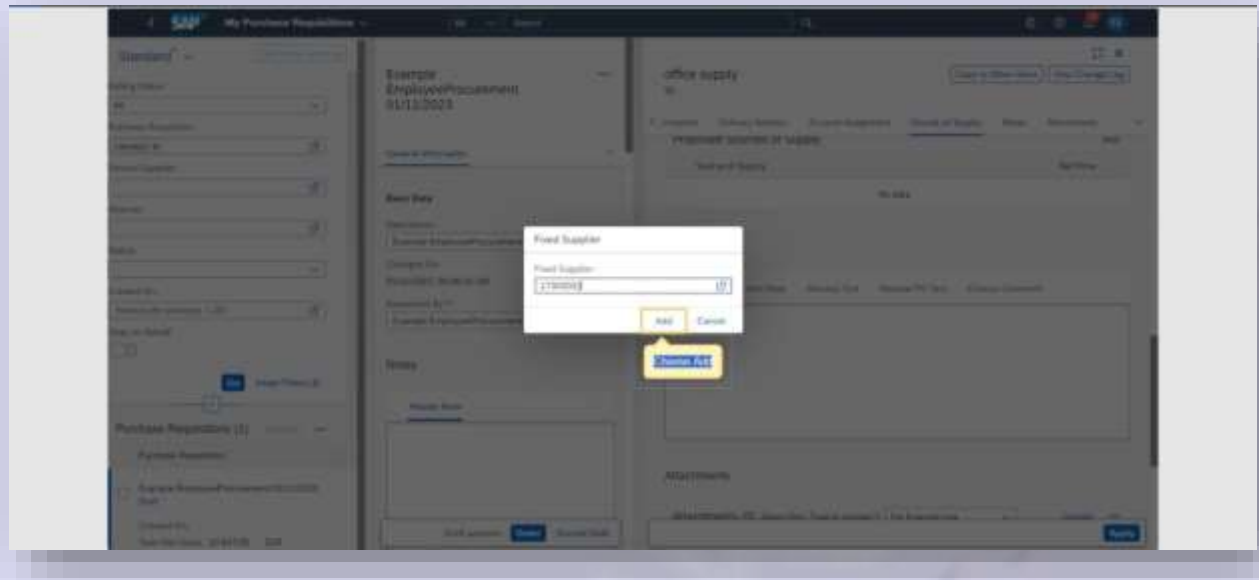


In the *Fixed Supplier* field, enter 17300002 and press Enter.

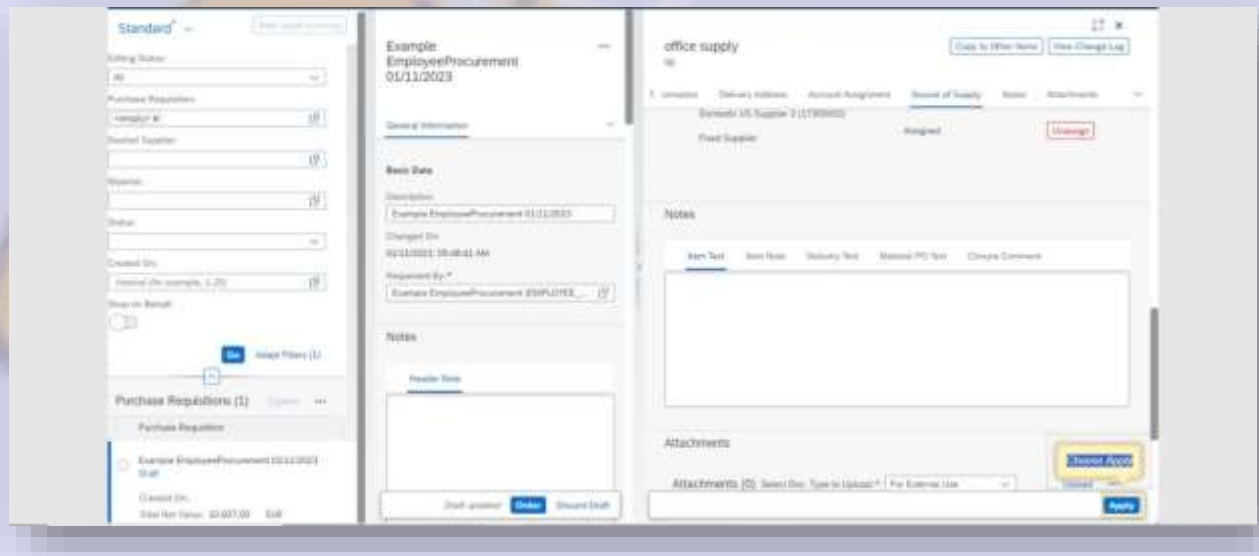




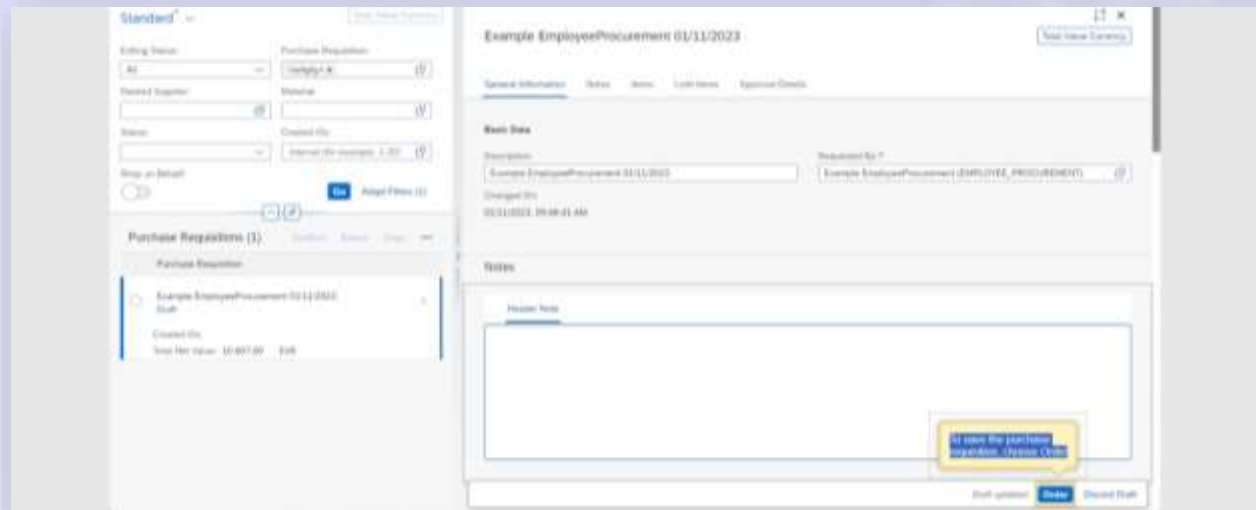
Choose *Add*



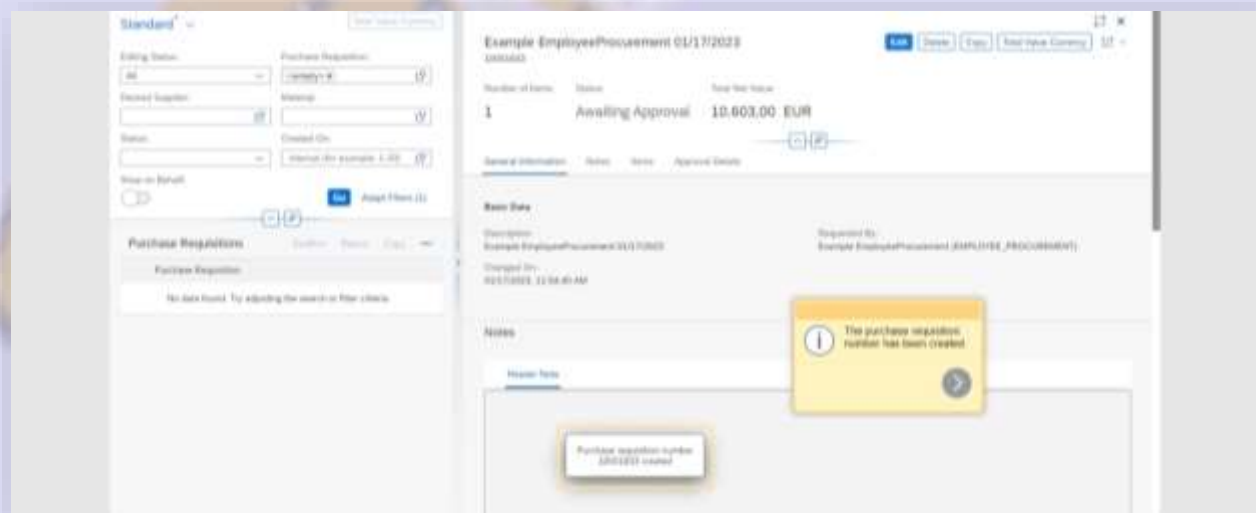
Choose *Apply*



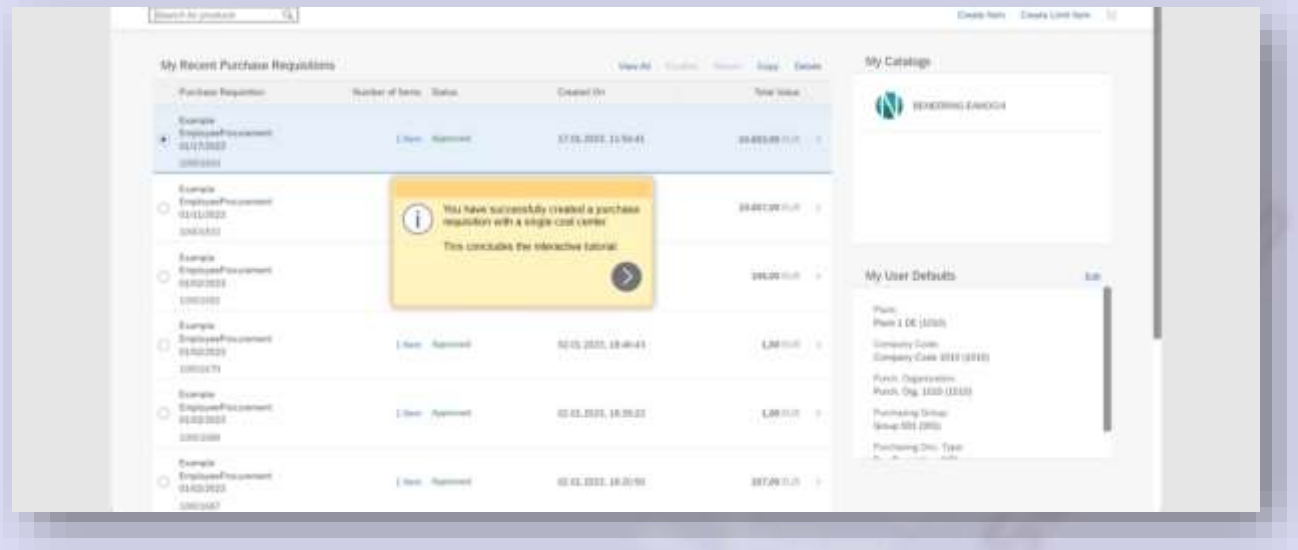
To save the purchase requisition, choose *Order*



The PR no has been created



PR has been created successfully with single cost center



# THANK YOU



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- **Instructor LED Training**
- **Seminars & Workshop Internship**
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- **Staff Augmentation And Talent**



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